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Circular Letter No.4737
21 July 2023

To: All IMO Member States

Subject: **New IMO e-Learning course – Training course for auditors under the IMO Member State Audit Scheme (self-paced e-Learning)**

1 The Secretary-General is pleased to announce the launch of a new e-learning course entitled "Training course for auditors under the IMO Member State Audit Scheme (self-paced e-Learning)". The course has been developed in collaboration with the World Maritime University (WMU) under the Organization's Integrated Technical Cooperation Programme (ITCP). It is intended to enhance the outreach of the content related to the IMO Member State Audit Scheme (IMSAS) to assist Member States in the implementation of the mandatory IMO instruments.

2 The course is designed to develop Member States' audit capacity in the context of IMSAS, with a view to enhancing the global and uniform implementation of the applicable IMO instruments. The objective of the course is to adequately train personnel undertaking IMO Member State audits based on the documentation developed by the Organization and to provide them with updated information to underpin their knowledge of the principles of auditing a maritime administration in order to establish the level of compliance with the requirements of the IMO instruments. The course will address the needs of internal and external auditors having the responsibility for assessing the effectiveness of the implementation of IMO instruments.

3 The free online course is currently available in English. The course will be open to personnel from maritime administrations who will be tasked to conduct internal audits of their maritime administrations and who may be made available to the Organization for audits of Member States under the Scheme. The training material is presented in modules with a combination of animated and interactive e-exercises and e-quizzes such as scenario-based questions and role-based exercises.

4 The course is open to participants from maritime administrations after completion of the course registration form and provision of information on their background and training in basic auditing skills and techniques. Participants will be given unlimited access to the course for a period of six months from the date of enrolment. Since this is a self-paced online course, it can be paused, saved, restarted and replayed at any time. Upon successful completion of the course and uploading of relevant documents demonstrating basic training in auditing skills and techniques (if available), participants will be enabled to download and print a certificate of completion.

5 This course is hosted on the IMO Learning Management System (LMS) platform that can be accessed through the IMO website or through the following URL: <https://lms.imo.org/moodle310/>

6 Member States are invited to disseminate this information to all interested entities.
